

THE FEDERAL POLYTECHNIC IDAH

P.M.B. 1037, IDAH, KOGI STATE

INVITATION FOR PRE-QUALIFICATION AND TENDER FOR 2013 TO 2016 MERGED TERTIARY EDUCATION TRUST FUND (TETFUND) INTERVENTION IN LIBRARY DEVELOPMENT THE FEDERAL POLYTECHNIC IDAH

(1) INTRODUCTION

The Federal Polytechnic Idah, in compliance with the requirements of the Public Procurement Act 2007, invite interested, competent and reputable Contractors/Suppliers with proven experience and good track records for pre-qualification and tender for our 2013 to 2016 merged TETFund normal intervention in Library Development for the following projects:-

(2) SCOPE OF WORK/SUPPLY

Lot (1): Procurement of Business and Humanities textbooks.

Lot (2): Procurement of Engineering and Environmental Studies Textbooks.

Lot (3): Procurement of Reference, Technology textbooks and Hard Copy Journals.

Lot (4): Procurement and Installation of e-Library Software with deployment of e-books and e-journal packages.

Lot (5): Procurement and Installation of Solar power set and CCTV Surveillance System.

Lot (6): Procurement and Installation of Sundry Library Furniture

(3) ELIGIBILITY REQUIREMENT FOR BIDDING

Prospective bidders should provide the under-listed documents which are key requirements along with their technical submissions.

(1) Evidence of Incorporation of the Company with the Corporate Affairs Commission (CAC).

- (2) Evidence of registration of registration on the National Database of federal contractors, consultants and service provider by submission of interim registration report (IRR) or valid certificate issued by BPP-expiring 1/1/2019
- (3) Company Audited Accounts for the past three (3) years i.e.2015, 2016 and 2017.
- (4) Company Current Tax Clearance for the past three (3) years i.e. 2015, 2016 and 2017.
- (5) Evidence of compliance certificate from PENCOM valid till 31st December, 2018
- (6) Evidence of compliance with the Industrial Training Fund (ITF) Remittances 2018
- (7) Evidence of current Nigerian Social Insurance Trust Fund (NSITF) compliance certificate, valid till 31st Dec. 2018
- (8) Evidence of partnership with reputable Publishers within Nigeria and Overseas (if any).
- (9) Evidence of Financial Capacity from a reputable bank.
- (10) Evidence of previous three (3) similar projects and proof of successful Completion in the last five years including letters of awards, valuation certificates, job completion certificate and photographs of the projects
- (11) Statement and evidence of Company Social Responsibility activities (CSR).
- (12) Sworn Affidavit that:
 - (i) The Company is not bankrupt;
 - (ii) None of the Director is an ex-convict or bankrupt.
 - (iii) No staff of the Federal Polytechnic Idah or any officer of the Bureau of Public Procurement is a pastor present Director, Shareholder or has any pecuniary interest in the company.

(4) COLLECTION OF TENDER DOCUMENTS

Detailed specifications and unpriced Bill of Quantities (BOQ) would be obtained in the Procurement Unit (OFFAPIT Building) Federal Polytechnic Idah, upon payment of a non-refundable fee of Ten Thousand Naira (N10,000) only for each of the lots. The fee is to be paid into the Account of the Federal Polytechnic Idah Treasury Single Account (TSA) in any bank and receipt obtained from the Bursary Department.

(5) SUBMISSION OF TENDER DOCUMENTS

Pre-qualification and tender documents should be submitted in sealed envelope With “Pre-Qualification and Tender for 2013 to 2016 Tetfund Intervention in Library Development” written on the left hand corner of the envelope. The envelope should contain two (2) sealed envelopes with same documents, one marked ‘Original’ and the other ‘Copy’.

In addition, a soft copy of the submission (Not scanned) should be in a separate envelope and all enclosed in the outer envelope should bear the Lot number at the right hand corner. The Company’s Name and Address should be indicated on the reverse side of the envelope and addressed to:

The Secretary

Procurement Planning Committee

Office of the Director, Procurement Unit

The OFFAPIT Building

The Federal Polytechnic, Idah

P.M.B. 1037

Idah, Kogi State.

and delivered to the Office of the Secretary Procurement Planning Committee on or **before 8th August 2018.**

(6) OPENING OF PRE QUALIFICATIONS/BIDS

Both the pre-qualification and the bid documents will be opened by 12 Noon prompt on the closing date in the Council Chambers of the Polytechnic.

(7) GENERAL INFORMATION

(1) Participation in the bid does not guarantee any Company the right to be selected or given the job.

(2) Substitution of books would not be accepted.

(3) By submission of bid documents, the Polytechnic is not committed or obligated to award any contract to any Contractor Supplier.

(4) The advertisement for the invitation for pre-qualification shall not be misconstrued as a commitment on the part of the Polytechnic, nor shall it entitle a contractor to make any claim whatsoever and/or seek indemnity from the Polytechnic.

(5) The Polytechnic reserves the right to reject any or all bid documents and to terminate the selection processes at any time without liability on the Polytechnic.

(6) No Bidder should tender for more than two (2) Lots. Bid submitted after the closing date and time shall not be considered.

(7) Documents should be arranged in the sequence stated above.

Signed

Rector

Federal Polytechnic Idah